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**DEPARTMENT OF SOCIAL SERVICES**  
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GAVIN NEWSOM  
GOVERNOR

August 13, 2019

PIN 19-09-CCLD

TO: ALL COMMUNITY CARE LICENSED PROVIDERS

FROM: *Original signed by Pamela Dickfoss*  
PAMELA DICKFOSS  
Deputy Director  
Community Care Licensing Division

SUBJECT: **DIVISION MAILCHIMP ACCOUNT INFORMATION- HOW PROVIDERS  
AND STAKEHOLDERS CAN SUBSCRIBE FOR UPDATES**

**Provider Information Notice (PIN) Summary**

PIN 19-09-CCLD provides information to providers on the new process for signing up to receive Quarterly Updates, Provider Information Notices (PIN) and other important information from the department.

Community Care Licensing is now utilizing MailChimp to send out email communications to our providers, stakeholders and the public. MailChimp is a web-based application that allows its users to send mass emails and automated messages. It improves our ability to send communications and allows recipients to manage their subscriptions. Those who are not already subscribed to receive these important communications, such as Quarterly Updates and Provider Information Notices (PIN) can do so from the CCL website.

A sign up button is located on the [Community Care Licensing](#), [Quarterly Updates](#), and [PIN](#) pages. You can sign up on our website by clicking on the “Receive Important Updates” button on the right side of either page.

If you have any questions, please contact the Quality Assurance, Advocacy and Technical Support Bureau at (916) 654-1541.